

Student Absences 20+ consecutive days

For students to be absent beyond 20 consecutive days and counted in enrollment the following conditions must be met:

- 1) The absences will not have a serious adverse effect upon the student's educational progress.
- 2) The student has not enrolled in school in another district or private school.
- 3) The student is not participating in online school or in a homeschool program.
- 4) The student is not approved for Home Hospital.
- 5) The student must return to school prior to the end of the school year.

Examples for use: Extended family trips out of the country, illnesses not covered under Home Hospital, school exclusion for vaccinations, parent-choice school exclusions, suspensions.

School: _____ Date: _____

Student's Name: _____ Other ID: _____

Student has an IEP: ☐ Yes ☐ No If yes, Case Manager: _____

School Work Absence Plan (including Special Education)

School Work Returned

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Parent/Guardian Name: _____

Parent/Guardian Signature: _____ Date: _____

Administrator Name: _____

Administrator Signature: _____ Date: _____

WAC 392-121-108: If there is a written agreement between the appropriate school official and a student's parent or guardian pursuant to RCW 28A.225.010 that the student's temporary absence is not deemed to cause a serious adverse effect upon the student's educational progress, the absent student may be counted as an enrolled student for up to two monthly enrollment count dates as specified in WAC 392-121-122.

For Registrar/Office Staff Use Only

First date of absence: _____ 20th date of absence: _____

Estimated date to return: _____ Actual return date: _____

*If student has an IEP, scan a copy of this form to Sherry Moore in Student Special Services.
Keep this form on file with monthly enrollment documents for required retention period.*